



GRID Civic Grant Fund / Micro Grant Fund End of Project Report

Thank you for filling out your End of Project Report.

This report must be submitted to the University of Glasgow, within one week of your project ending. Failure to meet this deadline may jeopardise your chances of receiving future funding from the Civic Grant Fund. Some of the information in this form may be used in public communications about the GRID Civic Grant Fund; more information is provided in individual questions.

ABOUT YOUR ORGANISATION		
1	Your full name:	
2	Name of organisation: Address:	
	Postcode:	
ABOUT YOUR PROJECT		
3	Name of the project	
4	What was the start and end date of your project?	
5	What was the total number of beneficiaries who directly benefited from the project? (Please provide this in numeric form) <i>Beneficiaries include - 'Individuals directly impacted or benefited from GRID Civic Grant Funded and Micro Grant Funded projects - either as participants or having accessed the services the project award has funded'.</i> (Let us know if this is an estimate).	
6	Which groups benefited from your project?	

	<p><i>Please detail which groups were amongst your participants, where you have been able to determine this.</i></p> <p><i>Please detail any participants with protected characteristics or disadvantage/vulnerable groups.</i></p> <p>Note: Click here for more information on the 9 protected characteristics under the Equality Act 2010</p>	
7	<p>What specific skills will participants in your project develop, and how will these new abilities benefit them beyond the project itself?</p>	
8	<p>List the items you spent the project funding on and how much each item cost.</p>	
9	<p>How much did you spend in total, including any matched funding (where applicable)?</p>	
10	<p>Do you plan to keep the project going?</p>	<p>Please tell us more:</p>
11	<p>Do you have photos videos or other visual materials from your project you can share with us?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If yes, have you emailed these to glasgow-riverside-innovation-district@glasgow.ac.uk?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>



<p>12</p>	<p>Please confirm you have permission from those in the content you have shared with us to use their image for promotional materials?</p> <p><i>Note: We may use these assets in public communications we undertake relating to the University's community engagement work.</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p>
<p>13</p>	<p>Is there is any additional online material about your project?</p>	<p>If yes, provide the web links here:</p>
<p>14</p>	<p>Including and beyond this project are there any other ways you would like to work with the University in future?</p>	<p>Please tell us more:</p>
<p>15</p>	<p>How did you find the GRID Civic Grant Fund application process?</p> <p>What went well, what could be improved?</p>	<p>Please tell us more:</p>
<p>16</p>	<p>Agreement: I confirm that the information given is true and correct.</p> <p>I enclose the following supporting documents (e.g. budget spreadsheet in Excel or another application, photos of project).</p> <p>XXX</p> <p>Signature Date</p> <p>You may be contacted once your project report has been received if additional information is required.</p>	
<p>17</p>	<p>Please send completed the End of Project Form with any supporting documentation to: glasgow-riverside-innovation-district@glasgow.ac.uk within 1 week of your project ending.</p> <p>You can also post your form to: GRID Civic Fund, Room 243 Cloisters, University of Glasgow, University Avenue, G12 8QQ.</p>	



Thank you for completing this form and for your involvement in the GRID Civic Grant Fund.

Should you have any queries or require further information, please contact glasgow-riverside-innovation-district@glasgow.ac.uk or call Gráinne Filan, Economic Development Officer on 07970 400571 who will be happy to call you back.

